# Upcoming Payroll Events And Changes

#### **Profit Sharing Payout:**

Employees' eligible for the profit sharing payment can expect to receive payment in Roll 9, payment date of February 28th, 2020. **Taxation:** 

The profit sharing payment will be taxed at the employees' W4 rate. Employees are encouraged to use the employee self-service portal to make W4 election changes. Changes can be made on line through the portal up until February 21st, 2020. Employees wishing to claim exempt from Federal taxes, may now do so through the portal.

#### **Update W4 Tax Withholding Elections Online**

Employees electing to make Federal tax updates can do so electronically by utilizing ADP Employee Self Service (EES) at https://portal001.globalview.adp.com/gvservice/home/gm.



#### **W4 Update Instructions:**

W4 Online

#### Edit Federal Withholding:

- In Socrates, click on My Pay (If not connected to Socrates use external link and use login Credentials)
- 2. Click About Me
- 3. In My Details click Withholding Information
- 4. Click Federal
- 5. Click Edit
- 6. Change Filing Status, Total Credits for Dependents, Additional Withholding Amount, Other Income, Additional deductions, or Tax Exempt Indicator as applicable
- 7. Check box if Last name is different on SSN Card
- 8. Check Declare box to certify elections
- 9. Click Save

#### Edit State Withholding:

- 1. In Socrates, click on My Pay (If not connected to Socrates use external link and use login Credentials)
- 2. Click About Me
- 3. In My Details click Withholding Information
- Click Add for new State withholding or Edit to change existing State
- Under Withholding Information select State from drop do \*If your State is not listed a paper form is required. See myForms tab to access form by State
- 6. Change Filing Status, No. of Exemptions, Additional Withholding Amount or Tax Exempt Indicator as applicable

- 7. Check box if Last name is different on SSN Card
- 8. Check Declare box to certify elections
- 9. Click Save

## Deadlines for updating tax deductions to be effective for the 2020 Profit Sharing Payment:

- 2020 W-4 Form should be received by 2/21/2020 COB
- Updates online should be made by 2/21/2020 COB

#### Assistance is available by contacting:

Payroll Help Desk: 866-245-5957

Email: hourlytimekeepingcenter@gm.com

Due to high volumes, W-4 forms may also be emailed to payroll. input@conduent.com. Due to the large number of requests, employees should not call the payroll call center to request status of their W4 form. Employees may visit the self-service portal to see if their elections have changed.

#### **Direct Deposit:**

In an effort to prevent any fraudulent activity, Direct Deposit paper forms will not be accepted starting 2/17/2020 through 2/26/2020. Employees' who need to make changes to their direct deposit during this time frame must do so through the Employee Self Service Portal. Forms received during this time frame will be processed beginning on 2/27/2020.

#### **Deferral:**

Employees', who elect to defer profit sharing at 100%, should be aware that the deferral is made after all legal and regulatory deductions have been taken (e.g. taxes, garnishments, union dues etc.) Once these obligations have been satisfied the remainder of the payment will be deferred. If the employee is receiving payment for profit sharing in the same check as regular wages, the employee's regular wages may be used to cover any legal and regulatory deductions. Please remember that the amount of profit sharing deferred will be exempt from Federal/State income tax, but will still be subject to Social Security and Medicare taxes. Please ensure that employees review the information provided to them by Employee Benefits if they have questions on their deferral.

#### Overpayments:

Any employee who has a current overpayment balance for payroll, relocation or short term disability will have up to 50% of the payment applied to that overpayment.

#### **Paystub Display:**

Profit sharing will be displayed on the paystub using the code: **PRO SHR** 

Employees electing to defer profit sharing will see that deferral under the code:

#### \*PROFSHR DEFER



John Kreuchauf, dept. 8343, receives a Quality Shirt Award from Jeremy Spohn, RWD Assembly Business Team Manager. John identified a defect that involved the 8-Speed MST case drain back window that was plugged (cast over). Assembly had three (3) of these defects reach the build line. John alerted quality so they could be contained (8 speed mainline). Congratulations John and thanks for your dedication to quality.

# Aline Card Change Alert: Wisely Pay by ADP

Effective February 24, 2020, ALINE Card by ADP® will become Wisely Pay by ADP™. Cardholders will continue to use their current ALINE Card. ALINE Cards will be replaced with a Wisely Paycards when as ALINE Cards expire. On February 24, 2020 between 1 a.m. and 7 a.m. EST, employees will not be able to utilize ALINE Cards. After 7 a.m. EST, February 24, the current ALINE card will function with Wisely Paycard features and benefits.

#### What's Changed - Effective February 24, 2020

- New Cardholder Services Phone Number: 866-313-6901 (the number on the ALINE card will continue to work for a period, it's recommended that cardholders begin using the new number as soon as possible).
- Website Change: The new website is myWisely.com. Cardholders can still access Mycard.adp.com (follow prompts), and MyADP (online or on the ADP Mobile Solutions app).

# NOTICE: Shift Preference application period now thru Feb. 25. Move date March 2.

### **Got POWERLine?**

Have the POWERLine emailed directly to you. How? Send an email to daniel.macut@gm.com and simply type POWERLine in the subject line and I will add you to the mailing list. Thanks!



Pictured from L to R: Gerald Johnson, Executive VP Global Manufacturing; Marcos Purty, Executive Director, Global Manufacturing Strategy & Planning; Eric Fonville, VDDV Development Engineer and David Albritton, VP GM Defense

## GM Shines With 14 BEYA Stem Award Winners

On January 30, GM announced that Marcos Purty, Executive Director, Global Manufacturing Strategy & Planning and Eric Fonville, Development Engineer, Propulsion Structures, Sealing & Fastening have won one of industry's most important honors in science, technology, engineering, and math (STEM).

Purty received the Career Achievement Award and Fonville received the Research Leadership Award during the Black Engineer of the Year (BEYA) Awards in Washington, DC, on February 15.

"Driving the future of mobility will depend on a deep and diverse talent pool that can bring their whole selves to work," said General Motors Chairman and CEO Mary Barra. "As our industry continues to evolve, leveraging our diverse talent and empowering employees to infuse unique perspectives into all we do will position GM to shape the future of mobility and achieve our vision of a world with zero crashes, zero emissions and zero congestion."

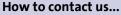
For more than 30 years, awards presented at the BEYA STEM Conference have honored excellence in STEM and underscored the serious under-representation of minorities in STEM and at senior levels in all disciplines. Employers committed to inclusion have chosen the BEYA STEM Conference to exchange best practices and strategies on how to promote and retain diversity in scientific and technical fields. During this year's conference, 12 GM employees from locations across North America will be recognized with awards.

#### **Modern-Day Technology Leader Awardees:**

- Fitsum Ejigu, Senior Software Developer, Austin, Texas
- Quanya Jefferson, Launch Manager, Flint, Michigan
- Lynne Moore, Maintenance Manager, Spring Hill, Tennessee
- Will Morris, Senior Manager Information Security Engineering, Austin, Texas
- Michelle Stoutermire, Product Owner, Owners Center and OnStar.com, Detroit
- Bradman Taylor, Engineering Group Manager CEI GCCX Retail Experience, Detroit

#### **Science Spectrum Trailblazer Awardees:**

- Opeyemi Alabi, Process Engineer, Warren, Michigan
- Talona Johnson, Assistant Program Manager, Warren, Michigan
- Phillip McQuirter, Shift Leader-Transfer Press Operations, Parma, Ohio
- Darrell Rounds, Facility Engineering--Electrical/Mechanical, Warren, Michigan
- Richard Salmon, Quality Engineer Manager, Lansing, Michigan
- Susan Sewell-Cary, Electrical Engineer, Parma, Ohio



Plant Communications Manager - Kevin Nadrowski Communications Coordinator - UAW: Daniel Macut Contact: daniel.macut@gm.com or 419.450.0947 Email submissions to daniel.macut@gm.com Member UAW - LUCA Local Union Communication Association

Deadline for POWERLine is 3:00 p.m. Tuesday.

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