# **SPECIAL EDITION**





Joint leadership message - Toledo Transmissions Operations One Team effort to stay healthy

March 16, 2020

Team-

The situation of the Coronavirus COVID-19 is very fluid and changing rapidly. We want to assure you that we are jointly working to mitigate the virus.

Over the last couple of weeks, we have added cleaning resources, implemented visitor screening, limited business travel, limited meeting sizes and reduced job rotation.

You play a big role and we ask for your support on the following:

- Wash your hands frequently with soap and water and use hand sanitizer frequently
- 2. Avoid touching your face, eyes, nose and mouth
- 3. Avoid shaking hands
- 4. Keep your workstation clean and disinfected
- 5. If you are at work and start to exhibit flu-like symptoms, fever, coughing and difficulty breathing, notify your supervisor and go to medical
- 6. If you recently visited or stopped over in China, Europe (including the UK and Ireland), Iran, Japan or South Korea, please let medical know
- 7. If you have had recent contact with someone who was abroad, please monitor your temperature and flu-like symptoms
- 8. If you are returning from a cruise on or after March 13, 2020 observe GM's temporary 14-day home isolation policy by contacting your Group Leader and HR

In addition to following CDC guidelines for our actions, we have conducted joint Emergency Response Training in the event that we have a confirmed case of COVID-19. We will continue to keep you informed as the situation evolves.

Thank you

**Eric Gonzales**Plant Executive Director
GM Toledo Transmissions

**Jeff King** Shop Chairman UAW-GM local 14

#### LATEST CORONAVIRUS GUIDELINE UPDATES

## **COVID-1**9 precautionary measures

The Fitness Center and the Oscar Bunch Park will be closed until further notice.

We want to keep the health and safety of our team and the community as our priorities.

Thank you for your understanding.

# TOLEDO TRANSMISSIONS

### **24-Hour HOTLINE**

1-877-570-0660 Emergency Updates

#### YOUR SOURCES FOR GM UPDATES

General Motors is responding to the rapidly changing COVID-19 situation with health and safety as our priority. Resources you can access to acquire the latest updates include:

- Socrates/Hourly Socrates
- www.GM.com/coronavirus
- · ANS and Plant Hotline
- Building A Stronger Future microsite
   Visit buildingastrongerfuture.gm.com
- Follow GM Manufacturing on Twitter @MFG\_GM

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# UPDATE: Cruises added to Isolation/Return-To-Work Guidance (updated on 03/13/20)

#### Isolation/Return-To-Work Guidance

All employees are REQUIRED to observe a 14-day workremote isolation period prior to entering a GM facility if they meet any of following criteria:

1.You are returning from, or have had a layover in Europe (including UK), China, South Korea, Iran or Japan. The 14-day isolation period starts the day after leaving the listed country.

2. You are returning from a cruise. The 14-day isolation period starts the day after the cruise ends. NEW (March 13)

3. You have had close contact with or cared for someone diagnosed with COVID-19. The 14-day isolation period starts the day after last contact or if you are providing care once the individual recovers.

On completion of the isolation period, if you remain symptom free, you may return to work without further action. However, if you develop symptoms such as fever, cough, difficulty breathing, cold symptoms (sore throat, congestion, runny nose) or diarrhea during the isolation period you must seek medical care. Please let your physician know where you have traveled and/or come in contact with COVID-19. Do not return to work until your personal physician verifies you are no longer contagious.

Visitors, vendors, suppliers and contractors must comply with this guidance as well. Tools to assist with evaluating visitors prior to entering GM facilities are available as of Monday, March 2, 2020.



hourly pulse survey postponed

The Workplace of Choice (WOC) Hourly Pulse Survey is being postponed indefinitely so that teams can focus on business-critical tasks. Your thoughts and opinions are important to us, and we will continue to conduct WOC feedback surveys in the future.

Since the salaried pulse survey is already live, it will conclude on March 18 as scheduled. Thank you for understanding.

#### How to contact us...

Communications Coordinator - UAW: Daniel Macut Email submissions to daniel.macut@gm.com Phone: 419-450-0947



Member UAW - LUCA Local Union Communication Association Deadline for POWERLine is 3:00 p.m. Tuesday.

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